

SPECIAL EDUCATIONAL NEEDS POLICY

It is the policy of Wisdom Kids Nursery to have regards to the department for education and skills (Dfes) Code of Practice on the identification and assessment of special educational needs, and to provide welcome and appropriate learning opportunities for all children.

Wisdom Kids Nursery will ensure:

- ❖ A trained SENCO is in place and attends centralised training regularly.
- ❖ SENCO shares information from training with other members of staff.
- ❖ All staff are aware of the new Code of Practice and stages.
- ❖ All children are linked to a key person and parents are aware of the arrangements.
- ❖ Admission and settling in processes allow parents and key persons to share information about the child so that the child's needs are understood and met.
- ❖ All children have access to adult focussed activities as well as opportunities to choose their own activities and work independently so that they can access learning in a range of ways.
- ❖ All staff carry out observations and assessments based on what they see the children do and communicate/ say as they engage in activities throughout the day.
- ❖ Observations are made across all areas of learning indoors and out as evidence of children's learning. The observations help to build a profile of the child.
- ❖ The key person will collate the observations on their key children and ensure that profiles and records are kept up to date.
- ❖ Parents are invited to read their own child's profiles and records and contribute to them.
- ❖ As the children's profiles are built up in this way, staff may have concerns about particular children's physical development, learning or behaviour.
- ❖ These initial concerns will be recorded on "initial concerns" sheet and shared with the parent in a sensitive and constructive way. The key person and SENCO should be present at this meeting to agree on a few strategies to be tried in the home and setting to meet the child's needs.

- ❖ A follow-up meeting should arrange with the parent to review progress.
- ❖ If concerns persist a decision may be taken to put the child on the Action Stage of the Code of Practice. The SENCO, key person and parent discuss and device an Individual Educational Plan (IEP) with a few targets and ideas to support the child at home and in the setting.
- ❖ A review date will then be set.
- ❖ The stage of Action Plus may then be agreed if the interventions to date have not been successful and concerns continue.
- ❖ At this stage support will be sought from outside agencies and with that support a new IEP will be written.
- ❖ A review date will be set to monitor progress.
- ❖ Parents will be involved at every stage.
- ❖ The SEN Policy is closely linked to other policies like behaviour, equal opportunities and children's learning.

Sign on behalf of WKN Nursery _____ Proprietor/Manager

July 2008
Next review date: July 2009